

New Student Orientation Spring 2021 Checklist

Online

- ☐ **DigiPen Microsoft 365 / Microsoft Teams: Logging in and Setting up**
Online DigiPen courses are hosted through Microsoft Teams. To log in, your DigiPen email and password must be set up first. For information on how to access Teams for the first time, [you may watch this](#).
- ☐ **Online NSO Modules** (45 minutes)
Introduction to DigiPen campus resources and student experience. A link will be provided via email and on the [NSO webpage](#).
- ☐ **Title IX Training** (30 minutes)
[Training regarding sexual harassment and misconduct](#). Final certificate will be sent to COL 101 instructor or studentlife@digipen.edu if not in COL 101 for verification.
- ☐ **Online Readiness Assessment** (10 – 15 minutes)
Assessment meant to help you decide whether online classes are an appropriate mode of delivery to contribute to your education and direct you to additional resources. We won't block you from taking online classes, but we want to support you in taking the classes best-suited to your learning style. [Take the assessment here](#).
- ☐ **Onboarding Survey** (20 minutes)
DigiPen is always striving to improve our Admissions, Financial Aid, Housing, and International Student Services processes, and your responses will help us to do that! We appreciate your time and your honesty in providing us with feedback through our [Undergraduate Survey](#).
- ☐ **Year One Guilds Meet Up**
Each incoming student will be assigned to a Year One Guild with other incoming students, a PAL, and a Faculty Advisor. Students will receive information about their guilds via email, and their PAL will be reaching out to connect with them via Teams.
- ☐ **COL 101 for Waiver and Transfer Students** (55 minutes)
If you received a waiver or transfer credit for COL 101, we would like to fill you in on some important information you may miss out for not taking COL 101 with us here are DigiPen. *If you did not receive waiver/transfer credit for COL 101, please skip this step.*

At DigiPen Campus

- ☐ **ID Badge Pickup & SRS Identity Verification**
You will need a photo ID. Your photo in SRS must be uploaded and approved for your badge to be printed. More information about dates for pick-up will be announced at a later date.